

## OGDEN DUNES WATERWORKS - BOARD OF DIRECTORS

July 18, 2016; 6:00 pm

### Directors Attending

(LB) Luke Brennan - President

(BW) Brad Wood – Vice-President

(GC) Greg Casimer - Secretary

### Waterworks Staff Attending

(CL) Chuck Litzkow - Waterworks Manager

### Guests Attending

none

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The meeting was called to order by LB at 6:00pm.

- 1) This meeting replaces the normal July 11, 2016 meeting which had been rescheduled due to conflicts. No June meeting was held.
- 2) May 9, 2016 meeting minutes were reviewed and approved by unanimous consent.
- 3) CL reported on 2016 backflow preventer inspection status
  - a) Tests for all publicly owned devices have been completed.
  - b) Total compliance for 2016 is currently about 80%
  - c) A reminder and notice will be posted on the town website to encourage completion for the remaining devices.
  - d) A typical private test costs about \$65 and is not a lengthy process. CL is making efforts to bring all customers into compliance
- 4) GC reported on draft policy documents for Water Leak Protection and Water Line Protection programs
  - a) The policies are required by ServLine before we can implement the protection programs.
  - b) The Board discussed various points in the draft policies and potential revisions.
  - c) The Board discussed opt-in and opt-out options for both programs. Ultimately agreement was reached on requiring all customers to be initially enrolled in both leak protection and line protection, but with the option to opt-out at any time.

- d) The Waterworks will prepare an insert for mailers explaining the process. Also, information will be posted on the town website.
  - e) GC will submit the policy documents to ServLine and request final price proposals.
  - f) The Board discussed the additional cost to the Waterworks to cooperate with the administration of the program and provide the necessary data to ServLine. Cost recovery options were discussed.
- 5) Public Comment
- a) None.
- 6) Meeting adjourned by unanimous consent at 7:10pm.